

MCR Committee Meeting.
3rd August, 5pm, MCR.
Minutes.

Present: Sarah, Daniel N, Miles, Iris, Tim, Ed, Andre, Guillaume, Kathryn, Joe, Adam

Vice President Election

Tim: Thanks everyone for voting. Our new Vice President is Sarah Gouldesbrough.

Introductions

Tim (President): Easing relations between MCR and college. Communicate with me, ask him if you need anything.

Miles (Treasurer): Form a firm budget, covering how much people can spend per term. Transparent account stuff, overview at MCR meetings.

Andre (Welfare Officer): Everyone has a good time! Make sure people know where to go to, where to send people for help. Welfare ice skating! – potential for subsidised welfare trips.

Guillaume (Victualler): Lots of expense last year for guest dinners, though most popular event. Now new deal with college so we can buy products from elsewhere, not the buttery. Some kind of diversity, differences between pre/post events (for those who attend regularly).

Iris (Social Sec): Create a welcoming space, so everyone can use the MCR as a place for lots of different kinds of events.

Ed (LGBTQ Rep): “I’m Supreme Lord of the Gays.” Continuity with last year, e.g. LGBTQ seminars. Expand social stuff, e.g. wine & cheese exchange. Freshers LGBTQ event.

Sarah (Secretary): Send me things for the newsletter!

Kathryn (SCR Liaison): Organising the seminars/symposiums. Quite a few SCR events have lapsed over the last few years; try to bring them back! Help Tim with opening lines of communication with the SCR.

Joe (Social Sec-to-be): Helping with social events.

Daniel (IT Officer): Keep advancing IT resources, keep making things better. Some ideas that were started last year sort of faded away; keep improving and working on them this year. Contribute things for website.

POINTS FOR DISCUSSION.

1. Irina & Joe

Tim: Lettie found it hard to organise everything on her own last year, so diversify. Get people to help Iris and Drew. Team of four people organising the social events – but in the constitution there can only be two votes for Social Sec. Either Drew/Iris keep the voting right and Irina/Joe don’t get to vote, or all four share the Social Sec votes, like last year with the Women’s Officer.

In favour of Irina/Joe being made Social Secs: 9

Against: 0

Abstentions: 0

Guillaume: What if all four don't agree?

Tim: They have to agree between them. Didn't happen with Julia/Matilde last year. The vote could be split, or based on whoever turns up to the committee meeting.

Kathryn: Iris, any feelings?

Iris: Share.

Tim: Spoke to Drew, he doesn't mind sharing them.

Sarah: Agree before/during meetings what the vote should be.

In favour of sharing the voting right: 9

Against: 0

Abstentions: 0

2. Other positions

Tim: JCR Liaison, spoken to Emma, JCR President, going to open nominations in 1st week MT, voting 3rd week MT.

Daniel: Offered to both JCR and MCR?

Tim: Yes. Currently two nominations, one from JCR, one from MCR. Elections out of term wouldn't be successful with JCR.

Tim: Sports Rep. Guillaume has two nominations.

Guillaume: One is a fencing blue, a biochem 4th year, good choice. The other is a 4th year Maths student, last year Boat Club VP, whose role is welcoming freshers and teaching the novices how to row, so would also be really good.

Tim: Proposed that they could share the role. Know more when they get back to me.

Tim: International Students Rep. Should be a member of the committee who's an international student; mainly involves part of being a mailing list and sending out emails.

Ed: What's the definition of international? Non-EU?

Tim: Check that. If it's just emails, we could add Sarah to the mailing list.

Sarah: Happy to do that.

Guillaume: Drew would be appropriate.

Tim: We'll check with him when he's back, but good idea.

Tim: BME/Disabilities. Should be assumed by someone who identifies as such, but if we don't have one, then shared between Andre and Ed. We currently don't have any physically disabled students (as they're not accepted to Queen's), but we could have mentally disabled one. Will be opened to new graduates once they turn up.

Ed: What about Holly, the BME rep this year?

Tim: She's not here. Oh, also: we have a Women's Rep, called Nicole, a 4th year undergrad. Keen to get involved and organise similar events to next year, but couldn't be here because not in Oxford. Sends her apologies. The other is Joely, the Charities Rep.

3. MCR website / 12. MCR on JCR mailing list / 11. Google Calendar

(3) Tim: What do you want from us, Daniel?

Daniel: Going to send you all guidelines for what's appropriate for photos by tonight, so just reply back to the email. Should I remove the current roles that aren't filled from the page? Shows we have positions, but not much point.

Tim: Yeah, remove them, and we'll update later.

Miles: Do we need to write a paragraph about ourselves?

Daniel: Yes. That will be in the guidelines that I'll send out later.

Tim: Two mailing lists. MCR Exec: everyone can send the emails, and it'll be sent. MCR: everyone can send, but Tim/possibly someone in college has to approve it. Anything else, Daniel?

Daniel: Just let me know if you have any problems?

(12) Tim: Last year it was decided to not add MCR members to the JCR mailing list, but people missed out on e.g. sports practices. There's a lot of emails!

Guillaume: Better to add people if they request it, or let people opt out of it?

Iris: Better to just be on the list by default, because you can just ignore the emails.

Kathryn: Would it be possible for one of us to be added to the JCR mailing list? And forward the emails?

Sarah: I'm already on it.

Daniel: That's the description of the JCR Liaison.

Adam: She was supposed to send them on. Opt in is probably better.

Sarah: Get the JCR Liaison to put together a summary of the day's/week's JCR emails?

Tim: A few of us join that mailing list and filter them.

Joe: Set up a mail redirect so that one person gets an email, and depending on who they're sent from they're sent to the appropriate MCR person, e.g. JCR Sports Rep goes to MCR Sports Rep. How easy is that to do?

Daniel: The JCR Liaison should be the one who talks to the Sports Rep and finds out about these things.

Tim: We won't get our JCR Liaison until 3rd week.

Guillaume: For the first few weeks, make sure the relevant emails are sent out. Sending out a summary is a good thing.

Sarah: I can do that, that's fine.

Tim: Issue with the sheer number of emails to the MCR mailing list.

Daniel: Can create folders to get rid of spam, etc. College members have to be part of the MCR mailing list.

Andre: Compared to departmental mailing lists, the college ones aren't that bad.

Adam: I suggest that everyone gets the JCR emails.

Tim: Does anyone *not* want to get the JCR emails?

Ed: We can always unsubscribe.

Joe: I'm happy.

Daniel: Try it and see.

Joe: Can set up your own redirects etc.

Tim: I'll see if we can add committee to the JCR mailing list. For every member, an opt-in policy for the JCR mailing list.

Guillaume: I'm QCBC Sec, so I'll be sending rowing emails to the JCR. Do I have to send it to Sarah, or can I just send it to the MCR as well?

Tim/Sarah: Just send it straight to the MCR.

(11) Tim: Google Calendar for MCR members to be able to see what events are happening in college. Something for the Social Secs to organise. Emails or GC?

Joe: Have both.

Iris: Still sending emails is a good idea.

Kathryn: Maybe an email a week.

Joe: Is there a calendar on the MCR website?

Daniel: There was, but it wasn't used. There could be one.

Kathryn: Then you could just put a link on the mailing lists to the calendar and tell people to check it for updates etc.

4. Freshers' Week! / 7. College families / 5. Consent workshops / 10. Graduate Freshers Induction Talk

Tim: Some events out of our control, e.g. fire safety talk, Freshers' Fair, graduate induction. The other stuff is just JCR events that MCR members are also invited to. Other than that we can do whatever we want. Certain times that the university has asked colleges not to arrange events, e.g. at the same time as the fire safety talk...! What kind of events do people want to run? Successful things last year: Welfare Tea on the Sat.

Miles: There was a party.

Tim: At the same time as the bop. Do we want to encourage people to go to the bops?

Kathryn: Will we have an MCR party?

Ed/Sarah: Yes, on Sun(?) night.

Ed: Will there be a JCR Welfare picnic? They told us the wrong time last year! A useful thing to combine the JCR and MCR. I'll get in touch with the JCR Welfare rep, and maybe a couple of MCR reps could go to encourage MCR collaboration.

Tim: I have the JCR timetable here. Also Queen's Freshers Fair. Equalities Tea and Toast!

Ed: I'll get in touch with whoever's running that.

[Adam throws grapes at Iris.]

Tim: What events do we want?

Joe: Definitely an MCR party. On the Sun?

Kathryn: I remember it being on the Sat.

Ed: Welcome tea and cake on the day people got there.

Adam: [Summarises last year's Freshers' Week timetable.] Queen's Fest doesn't seem to be there this year; maybe check with the JCR President (Adam: "What's her name? Becky? Rebecca?" Tim: "Emma.") to see if it's just got a different name.

Joe: See if we could do a BBQ?

Sarah: Could be risky! Rain.

Adam: You also have to take a food safety course in order to handle the college BBQ. Can have an unofficial BBQ, just not on college proper. Also, the Star has a BBQ you can bring food to.

Sarah: The Star's probably a bit too far away.

Tim: Potluck? We could bring food. Or encourage people to sign onto dinner.

Adam: JCR book out the hall sometimes.

Joe: Could we do the same? Book out the hall?

Tim: Is that the place of the Matriculation Dinner?

Guillaume: It's in second week, about eighty spaces.

Tim: Date?

Guillaume: 18th October.

Sarah: The JCR has family dinners, where college families eat in hall all together. We could do something like that?

Ed: Scavenger hunt around Oxford? Like the tours last year.

Joe: Tours were popular last year.

Adam/Sarah: Maybe shorter than last year!

Sarah: When were the tours last year? If they worked last year, keep them on last year?

Tim: Do that ending or starting with a Welfare Tea in college? Ending!

Kathryn: Try to organise some kind of MCR/SCR drinks? Used to do that at the start/end of each term, but it's lapsed.

Tim: Send you list of associate members. They're often not on the MCR mailing list, so you could get in touch?

Kathryn: I'll look into that and try to organise something.

Ed: Including Oxley-Wright. Have an event up there? A tea?

Andre: BBQ.

Adam: Issue with Oxley-Wright last year. Can't do official things there. Talk to one of the Deans, e.g. Matt Tompkins. Should be some way to do these things. We used to just tell the VP, and do things unofficially.

Tim: So, Sunday: tour of Oxford, with Welfare Tea.

Andre: Pub crawl in the evening?

Tim: Probably have things Monday 9am.

Joe: Potluck then?

Andre: Pizza?

Tim: Easier, but possibly more expensive.

Miles: I will investigate.

Tim: Monday. Fire safety talk, then Queen's Freshers Fair. Encourage people to go.

Adam: I recommend one of you going as well to guide people.

All: That's fine. [Ed partially volunteers.]

Guillaume: JCR wants to organise a Rowing in Oxford evening. In the MCR? Encouraging people to come to the taster day. Men and Women's Captains, and the President, make speeches and answer questions.

Sarah: Joint with JCR?

Guillaume: No, separate.

Kathryn: Combine it with the Family Dinners? Meet in the MCR, then go?

Tim: Monday. Cellar in the evening. Tuesday. Busy most of the day, then Families in the evening. Rowing event before then?

Guillaume: Any other event happening at the same time?

Tim: Not currently.

Guillaume: So Tuesday, 6-7.

Tim: Yes, then college families.

Joe: Which would be before the rowing taster on Saturday.

Guillaume: I'll investigate.

(7) Tim: Do we want to do college families?

Joe/Kathryn: Yeah.

Joe/Iris: We'll organise that.

Tim: Don't have a full list of the new freshers yet. There's a form that people fill in about their interests: if we could get a look at those, we could allocate proper families.

All: Good idea.

(5) Iris: Are we doing consent workshops?

Tim: That was the motion that was passed in the committee meeting last year. The day would be Wednesday. Do it before Freshers Week, so 10-11 or 9.30-10.30? Compulsory in the same way as the fire safety talk.

Adam: Have we talked to college about this?

Tim: Dean is very supportive. Let us know what rooms we need booked. Dean is happy to be there as a safe space. They're more than happy that we make them compulsory.

Adam: Combine with fire safety talk?

Sarah: That's joint with JCR, so we can't really mess around with it.

Tim: Maybe two sessions, one on Wed morning, one on an evening? Helps meet facilitator commitments.

Joe: Good idea, to avoid people's commitments.

Kathryn: How do you know everyone's not just going to turn up to one of the events?

Miles: Who's trained?

Tim: Iris, Andre, Tim, Sarah, Matilde, maybe Julia? Ask people to sign up for one of the slots.

Miles: Are there any more facilitator training sessions available?

Tim: Maybe. Let's assume no. About 5 facilitators, and only about 50/60 grads, so okay on numbers if it's 30 at a time. We can always borrow facilitators from the JCR at a pinch.

Miles: We're putting this on the freshers timetable. What if other people want to go? Can non-freshers go?

Tim: Don't have enough facilitators to cover more, but if people really want to come, then we can try to fit them in.

Tim: Leave Wednesday evening free?

Joe: Good idea, worked well last year.

Tim: Thursday, Graduate Induction. Encourage people to sign on for dinner? The JCR are doing other things, so could be freer. Then movie night/pub night or pub crawl? Or just pub crawl.

Guillaume: Have to encourage people to sign on pretty early.

Tim: No, wait, there are drinks after the graduate induction. Book a room in a pub that serves food? St Aldates Tavern? Cape of Good Hope?

Sarah: Cape is far away; St Aldates Tavern is closer.

Tim: Check if they require minimum spend, but investigate.

Sarah: Who's going to look into that?

Joe/Iris: We will.

(10) Tim: Only Adam at the Graduate Freshers Induction Talk last time. We've asked if we could have two slots, one President, one SCR Liaison.

Kathryn: Okay.

Tim: The college suggested that members of the committee go to the drinks afterwards.

Kathryn: And drink!

Tim: Friday. Lunch and tour. Get people to sign on?

Adam: Last year, there was no lunch.

Sarah: There should be lunch on Friday of 0th.

Guillaume: I'll check with Dawn.

Tim: Last time, it was House night on Friday.

Adam: Booked out the upstairs. Get discount cocktails.

Sarah: Could do House and a concurrent movie night in the MCR for a non-alcoholic option?

Tim: Thinking of having a movie night on the Sunday, maybe. There's a bop on the Saturday(?) night.

Adam: Not maybe MCR people go to JCR bops.

Tim: We could do the House night on Saturday.

Andre: Are we having a party?

Sarah: Yes, on the first Saturday night.

Guillaume: Need to tell me a bit in advance to buy alcohol from places in town. It will be £20-30 cheaper that way.

Andre: Is the beer cellar open on Friday?

Guillaume: Could speak to Sean and ask if we could go down.

Tim: Also could we ask if MCR members could train as bar staff? Opens the doors a little to asking if we could open the beer cellar outside of term, although we don't want to go in saying things like that.

Guillaume: Maybe they don't want alcohol around when they have conferences and summer schools?

Tim: This is about the long game. Also about graduates maybe getting some jobs and earning some money.

Guillaume: I'll follow up on that.

Andre: Pool tournament on the Friday night?

Guillaume: We can at least get the pool table, even if we can't get the bar open.

Adam: Get on Sean's good side.

Guillaume: Developing a good relationship with him.

Brief Interlude for Advice from Adam

Adam: Things you should know. Have to send the Dean a list of social events two weeks before term starts, extending to the whole term.

Tim: Something for the Social Secs.

Joe/Iris: Yep.

Adam: Exchange dinners. Both Social Secs and Victualler.

Guillaume: Happy for Social Secs to get in touch with other colleges. Other colleges have already contacted me, so I can send them on and you can deal with them.

Tim: Alex did the exchange dinners, and Social Secs did the bar exchanges.

Adam: Combination. Social Secs and President made contact with other colleges, and Alex/Victualler organised the fine details. Should get started on it, because all the good colleges are going to get snapped up. Same with wine and cheese exchanges. They were really expensive last year, but that should be a bit better this year because we're not buying alcohol from college. Needs to be organised before term starts. Also wine tasting with Robert Taylor (SCR). President get in touch.

Tim: Could be a good way of getting associate members involved.

Kathryn: Happy to do that.

Tim: Provost's wife. Keen on introducing JRFs, MCR and SCR etc.

Adam: She has events in her house, and probably will do when they move back in.

Guillaume: Get in touch with other colleges about wine and cheese etc, and then pass it on to me.

Adam: Pick colleges and then get in touch.

Guillaume: St Catz and Oriel are willing.

Joe: I know the Social Sec at Univ, too.

Tim: Anyone know anyone at Trinity? Nice bar.

Joe: Always feels a bit galling if the other college's dinner isn't that expensive, as ours are expensive. Make sure we're getting decent food, not just second sitting quality.

Guillaume: Alex suggests that three way exchanges are better? Get to visit two colleges and only host one. Can visit more colleges that way, too.

Adam: Don't do wine and cheese with Brasenose.

Andre: I know someone at Lincoln?

Adam: "It seems like a lot of weirdos show up for the wine and cheeses." Magdalen, normal people. Other colleges just "field their weirdos".

Miles: Any to avoid?

Adam: St Peters: they have "suspect ponytails". And fedoras.

Tim: Back to Freshers Week. Sunday. Implicit alcohol-free day? Families in college. Good day to have a family-oriented activity. If it's good weather, have a walk/picnic around Port Meadow. Talk to the Provost's wife about that? If there aren't really families, just a nice walk around Port Meadow? Wet weather alternative: tea and cakes in the MCR.

Kathryn: Scones went down well last year.

Tim: Explicitly mention that children and partners are welcome at all events. Mention that you can sponsor your partner for honorary membership. Put something like this in the graduate handbook. Some things they can't do, but stress that that's okay.

Sarah: Mention that partners/children are welcome at all age-appropriate events on the Freshers timetable.

Tim: People worry that people mean 'partners' mean different things in college, e.g. JCR members bringing their "latest squeeze" (Tim Westwood, 2016). Targeted more at mature members/MCR members; not an event that would "descend into drinking and whatnot" (Tim Westwood, 2016).

Rough Timetable for Freshers' Week 2016

Saturday: Afternoon: Welfare Tea, including small tours of college every 20 minutes. Evening: Welcome Drinks.

Sunday: Midday/Afternoon: Tour of Oxford, culminating in tea and scones. Evening: Pizza/Potluck.

Monday: Morning: Fire Safety Talk. Afternoon: Queen's Freshers Fair. Evening: Cellar night.

Tuesday: Morning: Sports practices. Afternoon: free. Evening: Guillaume's rowing thing (6-7), and Family Dinners.

Wednesday: Morning: Consent Workshop (9.30-10.30) and Freshers Fair (11-12). Afternoon: free. Evening: consent workshop (6-7).

Thursday: Afternoon: Departmental/Faculty Inductions. Evening: Graduate Freshers Induction (5-7?), St Aldate's Tavern.

Friday: Midday/Afternoon: Lunch in hall and tour. Evening: Beer cellar/Pool tournament.

Saturday: Afternoon: Rowing taster (12-4). Evening: House drinks.

Sunday: Afternoon: Port Meadow walk/picnic. Alternative, if it's wet: Welfare Tea & movie night.

Sarah: Anything about the Oxley-Wright people?

Joe: Make more specific contact with the people who live there.

Sarah: There's a lack of peer group up at Oxley-Wright.

Kathryn: Make sure we encourage interaction with them.

6. Pre-Freshers' Week.

Tim: Going to get people to tell us when they turn up.

Andre: Pimms and croquet.

Joe: Tennis? Does the college have tennis racquets?

Guillaume: I've asked for a football and they said no.

Joe: Look into buying equipment.

Andre: Get lots of this stuff super cheap from Sports Direct.

Iris: Thinking about organising a board game night?

Tim: Welfare Teas.

Sarah: Look into using the Queen's Sports Ground?

Guillaume: The groundskeeper is okay with us using the grass every now and then, but he doesn't want us ruining the lawn. Tennis courts are okay, though. They rent the cricket pitch to conferences to make money, so we can't use it all the time. A lot of it depends on the groundskeeper's mood. If you get caught once, that's it.

Sarah: Tennis could be a good idea.

Guillaume: MCR football can only include 12-14 people, because the pitch is too small.

Tim: Do we have money left for Welfare?

Miles: There's some left over from the summer.

Tim: Ellya said it was about £10-15.

Andre: Yeah, £15-20.

Tim: Run some in the summer. Do the Welfare/Social Secs just want to organise that?

Andre: August ones not for incoming grads, just us.

Tim: Fortnightly?

Guillaume: Add people to the summer group.

[It's only raining on one side of the MCR, which is confusing. However, there is a rainbow.]

Tim: Organise events, but don't go mad.

8. Graduate Handbook

Tim: Graduate Handbook? In the Google folder. Make it a Google Doc? Need it back to college by the 15th.

Sarah: I'm going to have a look tomorrow night.

Tim: Do change it if you want to.

Daniel: When you get the final version, send it to me so that I can put it on the website.

Tim: Good to just send around and advertise even to current members.

Sarah: Take photos of different rooms?

Kathryn: Map of college.

Iris: I still don't know where the Memorial Room is!

Sarah: Have a tour of college.

Tim: Do it during one of the Welfare Teas?

All: Good idea.

Tim: In small groups, so it's not "like a conga" (Tim Westwood, 2016).

Sarah: Ooh, scavenger hunt?

Tim: Maybe later in term. So, volunteers to read and edit the handbook?

Sarah/Miles/Iris/Joe: Yes.

9. Matriculation Dinner

Tim: Matriculation dinner.

Guillaume: Everything's sorted. Just send the sign-up form in Freshers' week. Traditionally we invite four/five members of staff, the Provost, his wife, Joyce Millar, Dan Inman (although he's leaving – the new chaplain?).

Tim: The Tutor for Graduates, maybe?

Guillaume: But we have to pay for them! Can't invite too many, it's a big expense. Also, for Summer Dinner the Home Bursar was very helpful, so it could be nice to invite her. Could invite the Provost, Mrs Madden, the Home Bursar, and either Joyce Millar/Simon Aldridge/the new chaplain.

Sarah: The new chaplain? Integrate them?

Iris: If Dan's still here, invite him.

Guillaume: Look into it.

13. General Treasurer Stuff

Miles: I need your bank details for reimbursement: pidge them, Facebook them, email them. How to claim: Put the receipts in an envelope with your name and my name in it, and preferably don't have receipts with your own shopping on them too!

Tim: A form for what the expense are for?

Miles: Good idea. I'll do that, and print a load and put them in my pidge.

Sarah: Could email them to us and we could print them as and when we need them.

Miles: I'll do both. Also, over the next few weeks, could you think about how much money your role is going to need.

Joe: Any idea how much?

Miles: Welfare Teas, about £20 a go.

Guillaume: Guest dinners, up to £1400.

Tim: Delay this conversation, and have a budgeting meeting in a few weeks.

Miles: Think about what you want to do and how much it'd cost.

Tim: Think about events, price them up, send them in.

Miles: At the budgeting meeting, we should review how much we subsidise things like e.g. guest dinners etc.

Tim: Meeting in some time late August/early September.

Brief IT Interlude

Daniel: Question about the social networking accounts. Last year, just the Social Secs and the IT officer had access to the accounts, but there wasn't much on there. Should we keep it to the Social Secs/Welfare officers, as they're the face of the MCR?

Tim: People post if they have events.

Joe: Is there an issue with everyone having access?

Tim: Could be photos if people run events etc.

Miles: Have to be careful about photos.

Daniel: Ways of tracking social networks, tracking the popularity of our posts.

Joe: Are the networks just for us, or are they more outwardly facing?

Daniel: For people who are applying. It's a public page, so they could have a look, get to know us.

Tim: When I send the first welcome email to the freshers, we'll need to edit it as a group to include e.g. links to the Facebook page, things like that.

Daniel: Should I enable access for all of us?

In favour of us all having access: 9

Against: 0

Abstentions: 0

Brief Honorary Member Interlude

Tim: Grace Cheng continuing to be an honorary member. Sponsored by Han.

In favour of Grace Cheng continuing to be an honorary member: 9

Against: 0

Abstentions: 0

14. Oxford Union

Tim: Emailed by the Treasurer about getting involved with the college in Freshers Week. Want to have a stand at the MCR Freshers Fair, which doesn't exist, so no. They want to offer tours to MCR members to advertise the Union; offer a link to new members for them to sign up.

Kathryn: What do we get out of it?

Tim: Nothing.

Kathryn: I'm sceptical.

Daniel: I'd like to let people know that it exists.

Tim: They'll get emails and fliers.

Kathryn: It's nice that they want to get involved with the college, but I'm cynical.

Tim: Wary about getting involved.

Andre: Can we haggle a discount?

Sarah: They already have a large freshers' discount, so I don't think they be up for that.

Tim: Could put it in the newsletter. They'll already be aware of it. I'll email back, saying no.

OTHER BUSINESS/QUESTIONS.

Kathryn: Could we have an MCR Exec Google Calendar so that events don't clash?

Tim: Yep.

Guillaume: Send me the list of all cheese and wine etc evenings so I know what's happening, and if we could organise budgeting for mid September, ideally.

Tim: Yep. In the budgeting meeting, we'll come with a proposal which will then be discussed, altered, and approved. These proposals will be circulated beforehand so people can have a look.

Joe: Can we have a Google Docs that's both outward facing and allows multiple people to access/edit.

Tim: Yes. I've linked that. Document online that everyone can see and edit at the same time, then we can all see it.

Kathryn: Then we can move the events to the one that's on the website.

Tim: Will form part of the calendar on the website or the weekly Social Sec email.

Miles: Talk to your predecessors, if they're still here, to see how much money they remember spending (roughly).

Sarah: Who's setting up the calendars?

Daniel: I will. Share it with everyone.